Leave a clear plan.

A seasonal-home handoff worksheet for conversations before departure.
Use the full Florida summer departure guide for context and primary resources.

Keep this copy free of security-sensitive details. Do not write access codes, a precise property address or absence dates here. Exchange private instructions through a separately agreed secure method. Keep contact details in your own private records.

For each topic: identify the person responsible and the written reference.

1 / Policy and association requirements What must your insurer or association confirm about absence, entry, visit records or documentation?	Responsible person / reference
2 / Equipment and moisture planning Ask qualified providers for property-specific water, climate-control and maintenance instructions. Do not copy another home's settings.	Provider / written instruction reference
3 / Starting condition and visit scope Which normally accessible areas, visible priorities and existing concerns should a dated starting record explain?	Checklist / starting-record reference
4 / Reports and decisions Who receives observations, decides next steps and approves any qualified provider? What happens if that person is unavailable?	Decision-maker / backup reference
5 / Access and safe-entry limits Confirm who may enter, permitted areas, building rules and how private instructions will be exchanged. Document unavailable access honestly.	Authorization / secure-method reference
6 / Cadence, terms and return Confirm visit allowance, complete commitment, reporting expectations and how arrangements will be reviewed when you return.	Scope / quote / review reference

Planning aid only. This is not an agreement, confirmed booking, licensed inspection, equipment instruction, insurance determination or guarantee of damage prevention. Service requires confirmed readiness, scope, location, availability and written authorization.

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Prepared November 27, 2026. The linked HTML guide provides an accessible reading alternative. Anyone may share this unmodified worksheet with its source credit; no affiliation or endorsement is implied.